



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar
Superintendent
Rick Schmitt

MARCH 20, 2014

THURSDAY, MARCH 20, 2014
6:30 PM

DISTRICT OFFICE BOARD ROOM 10120
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS 6:00 PM
President Dalessandro called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION 6:01 PM
The Board convened to Closed Session at 6:01 PM to discuss the following:
A. Consideration and/or deliberation of student discipline (0 cases)
B. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session. (3 Issues)
C. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8. Agency Negotiators: Superintendent and Associate Superintendents Employee Organizations: San Dieguito Faculty Association / California School Employees Association

REGULAR MEETING / OPEN SESSION..... 6:30 PM

ATTENDANCE

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

- Joyce Dalessandro Morgan Patterson, Canyon Crest Academy - ABSENT
Barbara Groth Jourdan Johnson, Torrey Pines High School
Beth Hergesheimer Noel Kildiszew, La Costa Canyon High School
Amy Herman Arielle Michaelis, San Dieguito Academy
John Salazar Madison Mackenzie, Sunset High School

DISTRICT ADMINISTRATORS / STAFF

- Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business
Torrie Norton, Associate Superintendent, Human Resources
Mike Grove, Ed.D., Associate Superintendent, Educational Services
Cindy Skeber, Executive Assistant, Business
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER (ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Joyce Dalessandro.

4. PLEDGE OF ALLEGIANCE (ITEM 4)

President Dalessandro led the Pledge of Allegiance.

5. REPORT OUT OF CLOSED SESSION (ITEM 5)

The Board met in closed session and the following action was taken:

It was moved by Ms. Groth, seconded by Ms. Herman, to non-reelect employee #384-759 from probationary employment with the District, effective immediately. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

It was moved by Ms. Groth, seconded by Ms. Herman, to non-reelect employee #520-196 from probationary employment with the District, effective immediately. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF MARCH 6, 2014

It was moved by Ms. Groth, seconded by Ms. Herman, to approve the Minutes of the March 6, 2014 Regular Board Meeting, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

NON-ACTION ITEMS (ITEMS 7 - 10)

7. STUDENT UPDATES STUDENT BOARD REPRESENTATIVES

Students gave updates on events and activities at their schools. Ms. Dalessandro read the Canyon Crest Academy school update in Morgan Patterson’s absence.

8. BOARD REPORTS AND UPDATES BOARD OF TRUSTEES

Ms. Groth attended the La Costa Canyon HS physics class demonstration, the elementary Common Core parent information night at Sycamore Ridge Elementary School, the CIF Council meeting, and the Common Core parent information night at Rancho Santa Fe Elementary.

Ms. Herman attended La Costa Canyon HS physics class demonstration, Ocean Air and Del Mar Hills elementary schools Common Core Parent Information nights, as well as at Skyline Elementary in Solana Beach.

Mr. Salazar toured the Nutrition Services department at Canyon Crest Academy and the Transportation department.

Ms. Hergesheimer attended the physics class demonstration, the Café and met with WASC team members at La Costa Canyon HS.

Ms. Dalessandro attended elementary Common Core parent information nights at Sycamore Ridge, Ocean Air and Del Mar Hills elementary schools in Del Mar, and Skyline Elementary in Solana Beach.

9. SUPERINTENDENT’S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES RICK SCHMITT, SUPERINTENDENT

Superintendent Schmitt gave an update on the Common Core information nights held for elementary parents and commended the Board, Mike Grove, Jason Viloría and their staff for their work in preparing and conducting the presentations.

10. SCHOOL UPDATE NO REPORT

CONSENT ITEMS (ITEMS 11 - 15)

It was moved by Ms. Groth, seconded by Ms. Herman, that all Consent Agenda Items 11-15, be approved, as listed below. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

11. SUPERINTENDENT

A. GIFTS AND DONATIONS

Accept the Gifts and Donations, as presented.

B. FIELD TRIP REQUESTS

Approve the Field Trip Requests, as presented.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports.

B. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. Premier Food Services, Inc., to provide catering services for the San Dieguito Union High School District College Fair and Night on April 22, 2014, for an estimated not to exceed amount of \$10,000.00, to be expended from the General Fund 03-00 and Torrey Pines High School fundraising events.
2. DoubleTree by Hilton, to provide room & board to eight Western Association of Schools & Colleges (WASC) visiting committee members tasked with assessing, validating, and setting forth the planning for Torrey Pines High School to maintain its WASC accreditation as part of the six year accreditation cycle, during the period March 30, 2014 through April 2, 2014, for an estimated not to exceed amount of \$4,400.00, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Comprehensive Autism Services and Education Inc. (C.A.S.E., Inc.) (NPA), to provide behavioral, social and educational services for students with Autism and Asperger's Syndrome, during the period July 1, 2013 through June 30, 2014, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

(None Submitted)

PUPIL SERVICES

- D. APPROVAL/RATIFICATION OF AGREEMENTS
(None Submitted)

15. BUSINESS / PROPOSITION AA

BUSINESS

- A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Laura D. Romano, Attorney at Law, to provide legal counsel and services on an as needed basis, during the period July 1, 2014 until terminated at any time by either party, at the rate of \$225.00 per hour plus incidental charges, to be expended from the fund to which the project is charged.

- B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Advanced Toolware, LLC dba Tools4ever, increasing the annual Basic Maintenance Support fee for the Self Service Reset Password Management (SSRPM) software from \$2,146.00 per year to \$2,253.30 per year with no other changes to the contract, during the period April 15, 2014 until terminated, to be expended from the General Fund 03-00.

- C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

- D. APPROVAL OF CHANGE ORDERS

(None Submitted)

- E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

- F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)

PROPOSITION AA

- G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. American Fence Company, Inc., temporary fence at Canyon Crest Academy, during the period March 20, 2014 through May 1, 2014, in an amount not to exceed \$1,517.30, to be expended from Building Fund-Prop 39 Fund 21-39.
2. Trace3, to provide equipment required to upgrade the telephone system at Maintenance and Operations, during the period March 20, 2014 through September 20, 2014, in an amount not to exceed \$12,416.10, to be expended from Capital Facilities Fund 25-18.
3. Trace3, to provide equipment required to upgrade the telephone system at Diegueño Middle School, during the period March 20, 2014 through September 20, 2014, in an amount not to exceed \$36,402.55, to be expended from Building Fund- Prop 39 Fund 21-39.

4. Trace3, to provide equipment required to upgrade the data network and wireless at Diegueño Middle School, during the period March 20, 2014 through September 20, 2014, in an amount not to exceed \$250,249.20, to be expended from Building Fund- Prop 39 Fund 21-39.
5. Geocon, to provide a 2013 Seismic Report at La Costa Valley Site, during the period March 20, 2014 through September 20, 2014, in an amount not to exceed \$2,500.00, to be expended from Building Fund- Prop 39 Fund 21-39.
6. Bert's Office Trailers, to provide a trailer for Bond operations at Sunset High School, during the period March 20, 2014 through March 20, 2015, in an amount not to exceed \$2,195.36, to be expended from Building Fund-Prop 39 Fund 21-39.

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Balfour Beatty Construction Inc., to amend the Construction Manager Services contract, A2013-169 dated April 4, 2013, to provide additional services for the Canyon Crest Academy and San Dieguito High School Academy field projects, in the amount of \$41,054.78, for additional services through completion, to be expended from Building Fund-Prop 39 Fund 21-39.

I. APPROVAL OF CHANGE ORDERS

Approve Change Order No. 1 to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. San Dieguito High School Academy Phase 1 Field Replacement Contract CB2013-10 Bid Package 1, contract entered into with Ohno Construction Company, increasing the contract amount by \$58,560.66 for a new total of \$2,467,560.66, and extending the contract 104 calendar days.
2. San Dieguito High School Academy Phase 1 Field Replacement Contract CB2013-10 Bid Package 2, contract entered into with Dave Beckwith & Associates, decreasing the amount by \$3,720.00 for a new total of \$58,280.00, and extending the contract 104 calendar days.
3. San Dieguito High School Academy Phase 1 Field Replacement Contract CB2013-10 Bid Package 3, contract entered into with Masson & Associates, at no increase in the dollar amount, extending the contract 104 calendar days.

J. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders' Office and notice the Labor Commissioner:

1. San Dieguito High School Academy Phase 1 Field Replacement Bid Package #1 CB2013-10, contract entered into with Ohno Construction Company.
2. San Dieguito High School Academy Phase 1 Field Replacement Bid Package #2 CB2013-10, contract entered into with Dave Beckwith & Associates.
3. San Dieguito High School Academy Phase 1 Field Replacement Bid Package #3 CB2013-10, contract entered into with Masson & Associates.

K. ADOPTION OF RESOLUTION / LEASE-LEASEBACK

Adopt the attached resolution approving and authorizing execution of site lease, sublease agreement, and construction services agreement for the lease-leaseback agreement with Erickson Hall Construction Company for the construction of Torrey Pines High School Phase 1, to be expended from Building Fund-Prop 39 Fund 21-39.

DISCUSSION / ACTION ITEMS.....(ITEM 16)

16. ACCEPTANCE OF OTHER POST EMPLOYMENT BENEFITS (OPEB) ACTUARIAL REPORT

Motion by Ms. Groth, seconded by Ms. Hergesheimer, to accept the Other Post Employment Benefits (OPEB) Actuarial Report as of June 30, 2013, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

INFORMATION ITEMS..... (ITEMS 17 - 25)

17. REQUEST FOR QUALIFICATIONS / CONSTRUCTION MANAGERS UPDATE

This item was submitted as information only, as presented.

18. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill had nothing further to report.

19. HUMAN RESOURCES UPDATE TORRIE NORTON, ASSOCIATE SUPERINTENDENT

Ms. Norton announced the Classified Employee of the Year as Norma Villa, Counseling Secretary at Diegueno Middle School.

20. EDUCATIONAL SERVICES UPDATE.....MIKE GROVE, ASSOCIATE SUPERINTENDENT

Dr. Grove gave an update on the high school selection process. He also announced the District Teacher of the Year as Scott Huntley, World History and Culinary Arts teacher at San Dieguito Academy.

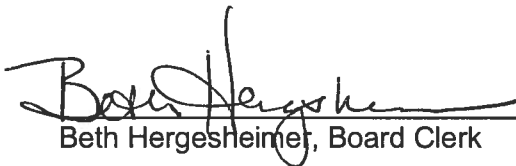
21. PUBLIC COMMENTS - None presented.

22. FUTURE AGENDA ITEMS – None presented.

23. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.

24. CLOSED SESSION – Nothing to further to report.

25. ADJOURNMENT OF MEETING - Meeting adjourned at 7:36 PM.


Beth Hergesheimer, Board Clerk

April 13, 2014
Date


Rick Schmitt, Superintendent

April 3, 2014
Date